

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

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Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the Local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for City Economy, Finance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Children’s Services, Education and Equalities
- Councillor Don Alexander – Cabinet Member for Transport
- Councillor Nicola Beech – Cabinet Member for Strategic Planning, Resilience and Floods
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care and Integrated Care System
- Councillor Ellie King Cabinet Member with responsibility for Public Health and Communities
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homes
- Councillor Kye Dudd – Cabinet Member for Climate, Ecology, Waste and Energy

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	<p>Adolescent Exploitation Prevention Services To seek approval to procure a Strategic Partner to deliver a specialist single adolescent exploitation prevention service model.</p> <p>Open</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Pete Woodhouse, Group Manager Sustainable Transport peter.woodhouse@bristol.gov.uk	<p>Combined E-scooter & E-bike on-street rental scheme To seek approval to implement and participate in a regional e-scooter and e-bike on-street rental scheme with WECA.</p> <p>To seek approval to implement formalised rental parking.</p> <p>Open</p>	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Sarah Spicer, Business Innovation Manager sarah.spicer@bristol.gov.uk	<p>Housing Revenue Account (HRA) Budget Proposals 2023/24 To seek approval for the proposed 2023/24 Housing Revenue Account (HRA) Budget, 5-year capital plan and planned expenditure.</p> <p>Open</p>	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Housing Delivery and Homes, Deputy Mayor with responsibility for City Economy, Finance and	Communities Scrutiny Commission, Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
			Performance	
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Budget report & Treasury Management Strategy (including Public Health) 2023/24 To consider the 2023/24 Budget report and Treasury Management Strategy. The Mayor's budget proposals will subsequently be submitted to Full Council.</p> <p>Open</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Dedicated Schools Grant budget proposals 2023/24 To consider the Dedicated Schools Grant budget proposals 2023/24. This report will subsequently be submitted to Full Council as part of the budget process.</p> <p>Open</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	People Scrutiny Commission, Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - January 2023 To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	<p>DfE Capital Funding to develop two new Children's Homes</p> <p>To seek approval to accept the Department for Education Children's Home Capital Funding Grant to develop two BCC owned properties into children's homes and commission a provider to run them</p> <p>Open</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	<p>Future of Youth Services</p> <p>To seek approval of Bristol City Council's approach to the development of youth services within Bristol.</p> <p>Open</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for Children's Services, Education and Equalities	People Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	<p>South Bristol Youth Zone</p> <p>To seek approval for the business case and site for the Youth Zone in South Bristol including the lease of an asset for the duration of the project.</p>	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for Children's Services, Education and	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Part exempt 3		Equalities	
Stephen Beet, Director of Adult Social Care stephen.beet@bristol.gov.uk	Adult Social Care Discharge Grant To note an urgent key decision to approve the spending plan for the £1.69m allocated to Bristol City Council by the Department of Health and Social Care ('DHSC') for the financial year 22/23 to alleviate delays to discharging people from hospital when they are fit to leave. Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission
Stephen Beet, Director of Adult Social Care stephen.beet@bristol.gov.uk	Learning Disability & Autism (LDA) s256 funding To seek approval of the spending plan for funding received from the Integrated Care Board (ICB) on various shared integrated work streams relating to Learning Disability and Autism (LDA) Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission
Sue Moss, Senior Public Health Specialist sue.moss@bristol.gov.uk	Funding for Independent Domestic Violence Advisors (IDVAs) To seek approval to accept and spend funding	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Public Health and	People Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>from the Ministry of Justice to fund Independent Domestic Violence Advisors (IDVAs) working as part of the Next Link Plus service</p> <p>Open</p>		Communities	
<p>Richard Hills, Deputy Director - Commissioning richard.hills@bristol.gov.uk</p>	<p>Funding for adult care packages To seek approval for spot purchasing of residential and nursing care, and supported accommodation for eligible people together with other types of care as necessary</p> <p>Open</p>	<p>Cabinet 24 Jan 2023</p>	<p>Cabinet Member with responsibility for Adult Social Care and Integrated Care System</p>	<p>People Scrutiny Commission</p>
<p>Richard Hanks, Interim Director for Education and Skills richard.hanks@bristol.gov.uk</p>	<p>Local Area SEND Re-inspection Report To share the outcomes and seek approval for the proposed next steps in relation to the Local Area SEND Inspection Report.</p> <p>Open</p>	<p>Cabinet 24 Jan 2023</p>	<p>Deputy Mayor with responsibility for Children’s Services, Education and Equalities</p>	<p>People Scrutiny Commission</p>
<p>Patsy Mellor, Director, Management of Place patsy.mellor@bristol.gov.uk</p>	<p>Cultural Investment Programme – Openness and Imagination funding To update on the allocation of Openness and</p>	<p>Cabinet 24 Jan 2023</p>	<p>Deputy Mayor with responsibility for City Economy, Finance and</p>	<p>Growth & Regeneration Scrutiny</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Imagination funding to arts organisations. Open		Performance	Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Q3 Corporate Risk Management Report 2022/23 To provide an update of the current significant strategic risks to achieving the Council's objectives as set in the Corporate Strategy and summarises progress in managing the risks/actions being taken for each quarter. Non Key Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Overview & Scrutiny Management Board
Sharon Radnedge, Parks Commercial Manager sharon.radnedge@bristol.gov.uk	Meals Services and Supplies To seek approval to procure a new Dynamic Purchasing System for the provision of food, beverage and catering supplies for up to 4 years. Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny Commission/ Resources Scrutiny Commission
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	Print services (digital & litho) procurement To seek authority to re-procure a framework of suppliers for bespoke digital and litho print services.	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open			
James Anderson, Education Programme Manager james.anderson@bristol.gov.uk	Bristol Beacon - Update on inflation, opening date and new funding decision To consider the options for the future of the Bristol Beacon building. Part exempt 3	Cabinet 24 Jan 2023	Mayor	Overview & Scrutiny Management Board
Steven Riley, Senior Project/ Programme Manager steven.riley@bristol.gov.uk	Using City Regional Sustainable Transport Settlement (CRSTS) Liveable Neighbourhood funding to complete Streetspace and related schemes To seek approval for the use of City Regional Sustainable Transport Settlement (CRSTS) Liveable Neighbourhood (LN) funding to complete Streetspace Active Travel Fund (ATF) schemes and other similar schemes. Open	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Dominic Hitchcock, Infrastructure Manager	Introduction of Pay and Display Parking in District Car Parks	Cabinet 24 Jan 2023	Cabinet Member with responsibility for	Growth & Regeneration

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
dominic.hitchcock@bristol.gov.uk	To seek approval to introduce Pay and Display parking at 10 District Car Parks. Open		Transport	Scrutiny Commission
Jonathan James, Head of Natural and Marine Services jonathan.james@bristol.gov.uk	Bristol City Docks - Fees and Charges Review To seek approval of a revised Schedule of Fees and Charges for Bristol City Docks. Part exempt 3	Cabinet 24 Jan 2023	Mayor	Growth & Regeneration Scrutiny Commission
Steve Matthews, Project Leader, Property Strategy Service steve.matthews@bristol.gov.uk	Estate Rationalisation – Surplus Asset Disposals To seek approval to the disposal on the open market of freehold BCC assets which have been identified by the Estates Rationalisation Board as being surplus to the Council’s requirements. Open	Cabinet 24 Jan 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Growth & Regeneration Scrutiny Commission
Helen Reed, Interim City Leap Client Function Lead helen.reed@bristol.gov.uk	Energy Efficiency Measures For Homes To seek approval to enter into a grant agreement to accept and spend Home Upgrade Grant (HUG2) funding to deliver energy efficiency and renewable measures to low-income private	Cabinet 24 Jan 2023	Cabinet Member with responsibility for Climate, Ecology, Waste and Energy	Growth & Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>households with poor energy efficiency ratings.</p> <p>To seek approval to bid for, accept and spend, any additional funding or extensions offered on the Home Upgrade Grant up to end 2025.</p> <p>Open</p>			
<p>Christina Gray, Service Director, Public Health christina.gray@bristol.gov.uk</p>	<p>Director of Public Health Annual Report 2021-22 - Physical Activity</p> <p>To note the annual report of the Director of Public Health</p> <p>Non Key</p> <p>Open</p>	<p>Cabinet 24 Jan 2023</p>	<p>Cabinet Member with responsibility for Public Health and Communities</p>	<p>People Scrutiny Commission/ Health Sub Committee</p>
<p>Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk</p>	<p>Financial Update Report - February 2023</p> <p>To present Cabinet with the latest detailed financial outturn report and identify any additional financial approvals that are required.</p> <p>Open</p>	<p>Cabinet 7 Feb 2023</p>	<p>Deputy Mayor with responsibility for City Economy, Finance and Performance</p>	<p>Resources Scrutiny Commission</p>
<p>Guy Collings, Head of Insight,</p>	<p>Q2 Quarterly Performance Progress Report – Q2</p>	<p>Cabinet</p>	<p>Deputy Mayor with</p>	<p>Overview &</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Performance and Intelligence Guy.Collings@bristol.gov.uk	<p>2022/23 To update on the Council's Performance Management Report for Q2 2022/23 Non Key Open</p>	7 Feb 2023	responsibility for City Economy, Finance and Performance	Scrutiny Management Board
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - March 2023 To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required. Open</p>	Cabinet 7 Mar 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission
Richard Fletcher, Parks Services Manager richard.fletcher@bristol.gov.uk	<p>Response to Ash Dieback disease To seek approval of the Council's approach to managing the risk to people and property from trees affected by Ash Dieback and authorising the use of funding to deliver the approach including procuring and awarding contracts. Open</p>	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Public Health and Communities	Communities Scrutiny Commission
Fiona Gilmour, Mayor's Office	We are Bristol History Commission – Next Steps	Cabinet	Mayor	Growth &

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Policy Manager fiona.gilmour@bristol.gov.uk, Jon Severs, City Design Manager jon.severs@bristol.gov.uk	Open	Before 4 Apr 2023		Regeneration Scrutiny Commission
Tim Borrett, Director: Policy, Strategy and Digital tim.borrett@bristol.gov.uk	Consultation and Engagement Strategy 2022-24 To seek approval of the updated Consultation and Engagement Strategy 2022-24. Open	Cabinet Before 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Overview and Scrutiny Management Board/ Resources Scrutiny Commission
Abigail Stratford, Service Manager, Major Projects abigail.stratford@bristol.gov.uk	Whitehouse Street Regeneration Framework To seek approval of the Whitehouse Street Regeneration Framework. Open	Cabinet Before 4 Apr 2023	Mayor	Growth and Regeneration Scrutiny Commission
Tom Gilchrist, Private Housing and Accessible Homes Manager tom.gilchrist@bristol.gov.uk	Gypsy, Travellers and Showpeople permanent sites To seek permission to approve the development of permanent Gypsy, Travellers and Showpeople sites. Open	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Housing Delivery and Homes	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk	<p>East Bristol Liveable Neighbourhood Pilot Outline Business Case</p> <p>Open</p>	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Transport	Growth & Regeneration Scrutiny Commission
Hugh Evans, Executive Director: People hugh.evans@bristol.gov.uk	<p>Integrated Care Strategy</p> <p>To approve the draft Integrated Care Strategy to set the direction of the integrated care system, setting out how commissioners in the NHS and local authorities, working with providers and other partners, can deliver more joined-up, preventative, and person-centred care for their whole population, across the course of their life.</p> <p>Open</p>	Cabinet Before 4 Apr 2023	Cabinet Member with responsibility for Adult Social Care and Integrated Care System	People Scrutiny Commission/ Health Scrutiny Sub Committee
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	<p>Financial Update Report - April 2023</p> <p>To present Cabinet with the latest finance exception report, i.e. to advise Cabinet of any latest material financial changes and identify any additional financial approvals that are required.</p> <p>Open</p>	Cabinet 4 Apr 2023	Deputy Mayor with responsibility for City Economy, Finance and Performance	Resources Scrutiny Commission

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<p>Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk</p>	<p>A37/A4018 Bus Deal Route 2 Project (Outline Business Case) To seek approval to submit an Outline Business Case (OBC) to the West of England Combined Authority (WECA) and subject to approval, to undertake further consultation and develop Full Business Cases (FBC) for approval.</p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Adam Crowther, Head of Strategic City Transport adam.crowther@bristol.gov.uk</p>	<p>A37/A4018 Bus Deal Route 2 Project (Full Business Case) To approve the Full Business Case (FBC) prior to submission to the West of England Combined Authority (WECA).</p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Transport</p>	<p>Growth & Regeneration Scrutiny Commission</p>
<p>Paul Sylvester, Rehousing Manager paul.sylvester@bristol.gov.uk</p>	<p>Bristol Housing Allocations Review</p> <p>Open</p>	<p>Cabinet Before 4 Apr 2023</p>	<p>Cabinet Member with responsibility for Housing Delivery and Homes</p>	<p>Communities Scrutiny Commission</p>